Lennar Charitable Housing Foundation

Document Request Form

Division requesting documents:_____
Contact Associate: _____
Phone: ( ) _____ Fax: ( ) _____
Email Address: _____
Community **Marketing Name**: _____
Total No. of Lots in this Community: _____

Please check one:

❑ Single Family ❑ Single Family JV or LLC
❑ Condominium ❑ Condominium JV or LLC

❑ Affordable Housing Program YES ❑ NO ❑

Please provide the following information when requesting documents through the Lennar Charitable Housing Foundation:

❑ **Attorney preparing sales legal documents:**
Firm: _____
Attorney: _____
Address: _____
Phone: ( ) _____ Fax: ( ) _____
Email Address: _____

❑ **Escrow Company:** _____
Escrow Officer: _____
Address: _____
Phone: ( ) _____ Fax: ( ) _____
Email Address: _____

❑ **Title Company:** _____
Title Officer: _____
Address: _____
Phone: ( ) _____ Fax: ( ) _____
Email Address: _____

- ❑ **Address list** for each legal lot (to be used for reporting purposes) showing total No. of Homesites
- ❑ **A copy of the recorded Map and Condo Plan, if applicable.**
- ❑ **Phasing Schedule** for the entire Community
- ❑ **Quitclaim Deed or Updated Prelim** showing the Builder owns the Lots
- ❑ **Legal Description**: Please attach a copy of the legal description to be used in preparing documents
- ❑ **Signature Block**: Please attach a copy of the signature block for the entity that owns the subject property, if Joint Venture: partnership or LLC.